




**Memorandum of Understanding (MoU)
between
Ivan Franko National University of Lviv (IFNUL)
and
The Deggendorf Institute of Technology (DIT)**

In order to promote understanding and goodwill, strengthen cultural ties, and broaden student experiences and horizons, Ivan Franko National University of Lviv (IFNUL) and Deggendorf Institute of Technology (DIT) in Deggendorf, Germany agree to pursue student and faculty activities.

Both institutions will make every reasonable effort to encourage direct contact, educational, and research co-operation between their constituents, including students, faculty members, departments, and research institutes, and will endeavour to co-operate in the fields with which both institutions are concerned. Within spheres that are mutually agreed to, these institutions agree on the following general forms of co-operation:

1. Joint educational and research activities
2. Exchange of faculty members for lectures, discussions and research
3. Exchange of students for study and research.

It is understood that the implementation of this MoU will commence on the day of signature, and that this agreement will continue thereafter for five (5) years, subject from time to time to revision or modification by mutual agreement. And continuing thereafter annually unless a written termination by one of the institutions.

<p>Signed in Lviv, Ukraine on the _____ 2023</p>   <p>Prof. Volodymyr Melnyk Corresponding Member of the National Academy of Sciences of Ukraine Rector Ivan Franko National University of Lviv</p> <p>www.lnu.edu.ua</p>	<p>Signed in Deggendorf, Germany on the <u>10. Aug. 2023</u> 2023</p>  <p>Prof. Dr. Horst Kunhardt Vizepräsident</p> <p>Prof. Dr. Peter Sperber President Deggendorf Institute of Technology</p> <p>www.dit.edu</p>
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**Exchange Agreement
between
Ivan Franko National University of Lviv (IFNUL)
and
The Deggendorf Institute of Technology (DIT)**

In order to advance friendly relations between Ukraine and Germany, the Ivan Franko National University of Lviv (IFNUL), Universytetska Str. 1, 79000 Lviv, Ukraine, and the Deggendorf Institute of Technology (DIT), Dieter-Görlitz-Platz 1, 94469 Deggendorf, Germany join in the following agreement on the promotion of educational and academic exchanges between the two institutions. DIT is represented by Prof. Dr. Peter Sperber, president. Ivan Franko National University of Lviv is represented by Prof. Volodymyr Melnyk, rector.

1) Introduction

This agreement between IFNUL and DIT encourages the exchange of faculty and staff members and students between the two participating institutions in the following study programmes: «Tourism Activities» and «International Tourism» whenever this is mutually agreeable. Such exchanges are expected to provide professionally enriching educational experiences for the faculty and students involved and should advance academic excellence at both institutions.

2) Student exchanges

- a) Students from both universities will register in their university of origin and are enrolled at their host institution and will enjoy the privileges accorded to students at the host institution.
- b) Course selections for students from both universities should be approved in advance by their home departments and appropriate deans (using Learning Agreements).
- c) All arrangements shall be negotiated in each case between the individual student and the exchange programme co-ordinator at the home university. At DIT the International Office is in charge of the Exchange Agreement and the student and staff exchanges (international-office@th-deg.de). Exchange students interested in coming to DIT should contact incomings@th-deg.de. At IFNUL the International office is <https://international.lnu.edu.ua/>

3) Exchange conditions

- a) Period of Stay
 - i) The period of stay shall be one (1) semester or one year.
- b) Language Proficiency
 - i) Students of IFNUL sent to DIT must have obtained either a TOEFL score, or passed English test given by IFNUL or should have a sufficient proficiency in German, in case the language of instruction is German.

- ii) Students of DIT sent to IFNUL must have obtained either a TOEFL score, or passed English test given by DIT or should have a sufficient proficiency in English.
- c) Student Selection
 - i) The home university shall select suitable students and shall recommend them to the host university. For each nominee, the home institution will provide to the host institution a brief personal resume, a certificate of language competency, and a proposed course of study.
- d) Acceptance of Student Candidates
 - i) The host university reserves the right to approve the candidates proposed for the exchange by the home university.
- e) Number of Students
 - i) No more than 5 students from each institution will be exchanged for one (1) semester. Upon mutual agreement this number may vary in any given year.
- f) Academic Programme
 - i) In consultation with the home institution, academic programmes will be arranged by the host institution, in advance of the exchange, and credit will be earned on the satisfactory completion of this pre-arranged programme.
- g) Tuition and Registration Fees
 - i) Exchange students will not be charged tuition and fees by the host institution.
 - ii) Exchange students shall pay other relevant fees to the home institution, in advance of the exchange and will be responsible for travel and subsistence expenses, and all other costs associated with attendance at the host institution.
- h) Living Expenses
 - i) Each institution agrees to accept exchange students within the limitations of this agreement and will assist exchange students to find accommodation and to become integrated into their new social environment but will not include financial assistance.
- i) Transcripts and Transfer Credit
 - i) Each host institution will provide official transcripts to the student and home university registrar, indicating the academic performance of each exchange student. Credits and grades earned at the host university shall be accredited according to the regulations of the home university.
- j) Government Grants of Loans
 - i) While on exchange status, students will be treated as if they were registered at their home institution from the perspective of their eligibility for government grants and loans.

4) Rights and responsibilities of each institution

- a) Each host institution reserves the right to dismiss any participating student at any time for academic or personal misconduct in violation of established regulations. The dismissal of a participant shall not revoke the agreement.
- b) Each host institution will issue the appropriate supporting documents to assist the student in application for a visa. It is the responsibility of individual students to obtain visas in a timely manner. The exchange student shall be responsible for obtaining appropriate medical insurance.

5) Faculty exchanges

- a) For academic & administrative staff, the exchanges facilitated could be for periods as short as a week or as long as a full academic year.
- b) Under the terms of this agreement, there is a preference for a one-for-one exchange for one week up to one semester of teaching or research, negotiated well before the teaching term begins. Although both faculty members in an exchange may be from the same disciplinary area, this is not essential. Each exchange lecturer will receive an information package from the home institution and will be responsible for personal transportation and housing costs. Specific teaching responsibilities are to be negotiated between the institutions and individuals involved.
- c) The host institution shall provide working conditions and privileges, which are equivalent to that allowed to resident staff of the home institution.
- d) In the case of teaching and research staff members on exchange, there shall be advance agreement between the two institutions with respect to all special facilities such as laboratory needs, dedicated equipment, etc.
- e) Shorter stays that do not involve formal teaching duties can be arranged for research or other academic purposes by mutual agreement. The facilitating offices for these exchanges or visits will be the International Offices of each institution.

6) Short-term study programme

Each institution will do its best to develop and provide short-term study programmes for students, faculty, and staff members. The arrangements will be discussed on a needs basis.

7) Student/staff confidentiality/Data Security

IFNUL and DIT shall comply with the applicable laws and regulations in their respective home country concerning data privacy laws which includes Regulation (EU) 2016/679 (General Data Protection Regulation), applicable to personal information of the type that may be shared under this Agreement. IFNUL and DIT will provide and obtain all required notifications and consent from its student/staff in compliance with the GDPR. Each institution shall protect the confidentiality of student records as dictated by the GDPR and shall release no privacy data absent written content of the student/staff unless required to do so by law.

DIT and IFNUL shall comply with the applicable laws and regulations in their respective home country concerning data privacy laws which includes Regulation (EU) 2016/679 (General Data Protection Regulation), applicable to personal information of the type that may be shared under this Agreement. DIT and IFNUL will provide and obtain all required notifications and consent from its student/staff in compliance with the GDPR.

